



NDA

TRAINING TASMANIA

TAE40122 Certificate IV in Training & Assessment



Workforce
Coordination
Project

NDA Training Tasmania, in conjunction with the Workforce Coordination Project (TasCOSS and partnering sector peak bodies NDS, ECA Tasmania Branch, ACCPA), are offering a fully funded Certificate IV in Training and Assessment – TAE40122. It is funded as part of the Local People in Local Jobs initiative, supported by the Tasmanian Government through the Department of State Growth.

The TAE40122 is a requirement for any individual who is delivering training and assessment services in the vocational education and training (VET) sector.

The training will be delivered in Hobart and Launceston and will involve 3 x 3 days of classroom training, plus 1 x 4 day block of observations, starting in May 2024. **It is essential that you are able to commit to attending ALL TRAINING DAYS to be eligible to enrol into the program.**

Why NDA?

NDA is a 100% locally owned and operated Registered Training Organisation (RTO) and has been providing training to the Tasmanian community for over 35 years.

Entry Requirements

Those entering this program must be able to demonstrate vocational competency in their proposed teaching and assessing area. Vocational competency is defined as broad industry knowledge and experience, and may include, but is not limited to, holding the relevant units of competency or qualification. NDA requires learners to be able to fulfil the following requirements:

- Have access to a computer (with Adobe Reader, Microsoft Word and internet access)
- Have a reasonable level of language, literacy and numeracy skills
- Have an intermediate level of technology skills
- Be able to attend ALL training days as per the below dates.
- Be able to commit to completing approx. 10-20 hours of post-course work, in between each of the four training clusters.

How is the Qualification Delivered?

The Certificate IV in Training and Assessment is made up of 12 Units (6 Core and 6 Elective) of competency. These units will be delivered during nine days of classroom training, followed by four days of observations. Learners will be required to complete approx. 10-20 hours of work in between each cluster.



Classroom Delivery Sessions

Below is the classroom delivery schedule for the training component of the qualification.

Unit Code and Title	NDA Course	Duration
BSBTEC303 – Create electronic presentations	<i>Cluster 1</i>	3 days
TAEPDD401 – Work effectively in the VET sector	Learning Design	<i>(consecutive)</i>
TAEDES411 – Use nationally recognised training products to meet vocational training needs		
TAEDES412 – Design and develop plans for vocational training		
TAEDEL311 – Provide work skill instruction		
TAEDEL411 – Facilitate vocational training	Training Delivery	<i>(consecutive)</i>
TAEDEL412 – Facilitate workplace-based learning		
TAEDEL414 – Mentor in the workplace		
BSBCMM411 – Make presentations		
BSBAUD412 – Work within compliance frameworks	Cluster 3 Assessment	3 days <i>(consecutive)</i>
TAEASS412 – Assess competence		
TAEASS413 – Participate in assessment validation		
<i>Observation Session:</i> Learners will attend four days of observation and assessment. Participants will be required to carry out Validation and deliver 3 x 30 minute Training Sessions during this time.	Cluster 4 Assessment Days	3 days <i>(consecutive)</i>

Course Dates - 2024

Hobart

15/16/17 May
12/13/14 June
17/18/19 July
20/21/22/23 August

Launceston

5/6/7 June
3/4/5 July
7/8/9 August
3/4/5/6 September

Next Steps

Please complete the Expression of Interest on the TasCOSS website or contact Kerrie Hansen, Workforce Coordination Project for more information – kerrie.hansen@ecatas.org.au
0492 142 153

